

Staff Senate Agenda
***Nov 9, 2020, 3:00 pm**
Regular Monthly Meeting via Zoom

*Please note the change in date of the standing meeting suggested by the SS President
due to Staff Assembly on November 18.

Opening: Staff Senate meeting was called to order at 3:01pm

Present:

Calvo, Ryan
Castro, Malysa, Secretary
Hocog, Diana, Vice-President
Omechelang, Polly
Rodgers, Geri, President
Tenorio, Kyanna, Treasurer
Castro, Jean
Torres, Roxanne

Public Comment: No public comments.

Absent:

Camacho-Renguul, Daisie

Old Business:

Adopt Agenda

Motion by Diana Hocog

Second by Polly Omechelang

Adopted unanimously

Adopt Minutes from October 21, 2020

Motioned by Diana Hocog

Seconded by Kyanna Tenorio

Adopted unanimously

A. Updates:

(1) Budget FY 20-21(Ky) - No changes for the budget.

(a) Still our money even after the quarter ends.

**Geri met with IP and there are no dates for Thanksgiving get-together.

(2) Executive Committee: Marianas Food Bank (Geri) - April instead of November

(a) Suggestions of four committees from in-house - Marketing, Communications (will call organizations),

(b) We will not do monetary donations.

(c) NMC will not be a drop-off point.

(d) Sponsorship - we will verify with IP Frankie

(e) If we have an actual drive, we will have logistics on campus. **IP Frankie

(f) Next meeting to finalize the food bank.

(3) Policy Committee: Staff of the Quarter (Ryan)

(a) Top 3 for each quarter

(i) If there is a tie then SS will be the tie breaker.

1) Leadership, positive work relationships

2) How would we go about if a nominee does not accept the recognition. *We will respect that.

3) We will have a better structure after the first quarter.

a) Selection criteria needs to be sent to IP for review and approval.

4) January, February, March - Staff of the Quarter

a) End of March is when we will announce the person.

(4) Ad Hoc (Rox)

(a) Committee for By-laws

(i) Prefer to do it here in the SS December meeting.

1) Three things -

a) Amending the frequency of meetings

b) Amending the laws

c) Changing who serves on what committee

i) Ms. Lisa would like to speak about the changes.

I. New Business

A. Topics & logistics, PPT for Staff Assembly, 11/18/20, 10:00-11:00AM

a. Confirmed that IP will speak on that day.

b. Maly will be the moderator if her appointment is changed. *She will inform the SS by 11/13/2020

i. Diana will be the back-up

c. Roxanne will be co-host and chat-moderator.

d. Staff recognition - Ryan will announce anniversaries, birthdays and new employees.

i. August, September, October, November - slide with staff names

e. 40th Anniversary Special Monthly Events

i. No cash donation, Fishing derby is happy to partner with NMC.

1. No cash donation.

ii. Ms Geri will ask about what will be happening every month.

f. Maia Pangelinan from ASNMC to be included to speak about Toys for Tots to get a buy in from the staff. Beginning after welcoming remarks.

- g. Public comments
- h. Ryan - Staff recognition
- i. Roxanne - Ad Hoc, point of contact for the Marianas Food Bank (Marketing, Communications) Roxanne and Maly

II. Announcements:

- A. Dry-run for Staff Assembly
 1. **Nov 17, 9:00-9:20AM** (Staff Senators only)
 - a) Maly will send out Zoom ID.
- B. Staff Assembly, **Nov 18, 10:00-11:00AM**, Zoom ID: <https://marianas.zoom.us/j/99435948898>
 1. Maly will send it to just the staff.
- C. Next Standing Meeting:
Dec 15, 2020, 3PM Zoom ID: <https://marianas.zoom.us/j/91289726643>
Agenda items:
 - Bylaws
 - December Announcement: Staff of the Quarter
 - OIE: Ms. Lisa will join us to talk about by-laws

**Will we be doing anything for the holidays? If so, we can announce it at the assembly.

III. Adjournment

Motion to adjourn

Moved by Malysa Castro

Second by Diana Hocog

Adopted unanimously